

Please return form via email: fundraising@nzbcf.org.nz
fax: 09 309 0644 post: PO Box 99650, Newmarket, Auckland 1149



Community Fundraising Proposal Form

Name of contact person/s: _____ Title: Mr/Mrs/Ms/Dr

Organisation/community group name (if applicable): _____

Street address: _____

Suburb: _____ Town/City: _____ Postcode: _____

Mailing address (if different from above): _____

Contact ph. Home: _____ Mobile: _____ Business: _____

Email address: _____

1. Tell us about your event/project. (Information can include: Detailed budget, what your goals are and what you want the outcomes to be, promotion and publicity plan, consideration of legal requirements and risk management for your event/project, how you will evaluate the success of our event/project. (Attach additional pages if necessary): _____

2. Where will your event/project take place?: _____

3. Dates/Times?: _____

4. What is your fundraising goal? _____ **5.** How much of the funds raised do you intend to give to The NZBCF? \$ _____ % _____ **6.** Estimated expenses? \$ _____

7. Number of people expected? _____ **8.** Admission/Registration fee?: _____

9. Will you be fundraising for other charitable organisations in this event/project? **Y / N ?**

(If yes to above, please list their names and advise what involvement and/or benefits.)

10. Will you look for sponsorship for this event/project? **Y / N** If so, who?: _____

11. Would you like us to put your event on our website diary? **Y / N**

12. As a community fundraising event/project you can use the 'Proud Community Support Logo'. Would you like a copy of this? **Y / N** (Please note: the NZBCF will need to proof all promotional material that will have our name and community logo on it before you print and distribute it.)

Declaration: I understand that The New Zealand Breast Cancer Foundation cannot be held responsible for any personal injury, damage to property or financial losses that may occur as a result of the event/project named above. I agree to pay to The New Zealand Breast Cancer Foundation all money raised within three months of my fundraising activity. I have read and understood the fundraising guidelines as outlined in the community event guide regarding my responsibilities, publicity and sponsorship.

Event/Project Organiser's Signature: _____ Date: _____